Our Ref: Translet/Sec/Out County
Date: September 2026
Enquiries to: Admissions Team
Tel: 0345 600 0981 (local rate)
Email: admissions@suffolk.gov.uk

Suffolk County Council

Dear Parent or Carer

Transfer to secondary school in September 2027: Children living outside Suffolk

As your child is due to transfer to another school in September 2027, it is time for you to decide which school you would prefer your child to attend and to apply for their school place.

Even though your child currently attends a Suffolk school, you will have to make an application to your own county council by their closing date and follow their admissions procedures because you do not live in Suffolk.

It is important that your county council receives your application by their closing date as failure to meet this date could affect the offer of a school place.

For more information about how to make an application, please contact your county council:

Cambridgeshire County Council

School Admissions Team, ALC2605, PO Box 761, Huntingdon, PE29 9QR
Website: **www.cambridgeshire.gov.uk/admissions** Telephone: 0345 045 1370
Email: admissions@cambridgeshire.gov.uk Closing date: 31 October 2026

Essex County Council

School Admissions, County Hall, Market Road, Chelmsford, CM1 1QH
Website**: www.essex.gov.uk/admissions** Telephone: 0345 603 2200
Email: admissions@essex.gov.uk Closing date: 31 October 2026

Norfolk County Council

School Admissions, County Hall, Martineau Lane, Norwich, NR1 2DH
Website: **www.norfolk.gov.uk/admissions** Telephone: 0344 800 8020
Email: admissions@norfolk.gov.uk Closing date: 31 October 2026

If one or more of your school preferences is for a Suffolk school you must include this on your application to your county council by their closing date. Suffolk's admissions information is available on our website at **www.suffolk.gov.uk/admissions**, including the Admissions to Schools in Suffolk 2027/2028 guide and the Directory of Schools in Suffolk Secondary Schools for the 2027/2028 school year - this includes a list of schools, how places are offered and oversubscription criteria for all schools. If you are unable to see the information online you can request copies by calling us on 0345 600 0981.

Yours faithfully

Jasmine Eastwood
Interim Admissions Team Manager